

Adams County Library System  
Board of Trustees Meeting  
September 24, 2020  
Zoom Conferencing and YouTube Streaming

Board members present: Dorothy Puhl, President; Mary Sue Cline, Vice-President; Karen Arthur, Secretary; John Kiehl, Treasurer; Ray Schwartz, Rita Rice, Heidi Gillis, Don Marritz, Kara Boehne-Miele and Richard Gawthrop

Also present: Laura Goss, Brandt Ensor, Dawn Smith, Jeff Cann and John Miller (District Consultant)

Excused: Genevieve Felty

**Call to order:**

President Dorothy Puhl called the meeting to order at 7:00 pm.

**Approval of Board Minutes: 8.27.2020** – Dorothy asked for approval of the board minutes. Karen motioned to approve, and Ray seconded the motion. All were in favor, and the minutes were approved.

Motion from the Executive Committee: **Approve the MOU as approved on September 14, 2020, by the Board of Trustees of the Jean Barnett Trone Memorial Library (JBT), including changes proposed, to convert JBT to a branch library of the Adams County Library System.**

Rita seconded this motion. There was a lengthy discussion. The JBT employees will get the ACLS benefits package, and they will come on board with their current rate of pay.

The JBT board entity would need to dissolve and form a Friends group for the JBT branch library. It would need to be explained that the library is not closing, just transferring their assets to the ACLS.

We don't know our funding from the state or county yet.

By approving this MOU, it advances ACLS to the next step in the process. Attorneys will be involved for a more formal contract to move forward.

Both the JBT Board and ACLS Board need to approve this before moving forward and finalization.

Dorothy called for a vote to approve motion of the MOU. The motion carried unanimously.

**Executive Committee Report:** Report in packet.

**AD/OP:** Report in packet.

**Board Membership and Nominating Committee:** Report in packet.

**Finance Committee:** Dorothy reported that Alyssa Loney of Ibis Appraisal Services from Carlisle appraised two large paintings the library has. The paintings were done years ago by a local resident. One painting was appraised at \$13,000 and the second at \$10,000. The appraiser can't recommend an auction house, so Andrew Dalton, Director of the Adams County Historical Society, was consulted and he suggested an auction house in Harrisburg.

There is a table and chair that allegedly was used by Dwight D. Eisenhower during his tenure as President. There is no provenance supporting his use of the table and chair, and without solid documentation or proof this is just a desk and chair.

Jeff reviewed the Balance Sheet and Profit & Loss Reports and the 990 filing.

**Increasing line of credit at ACNB Bank from \$200,000 to \$300,000** – The motion was made by Mary Sue and seconded by Ray. A vote was taken and the motion passed.

It is noted that Karen Arthur abstained from voting on the line of credit.

**Planning & Development:** Dawn was excited to announce that (so far) 43 tickets were sold to the Christina Baker Kline/Amanda Eyre Ward Event. If you have any questions for the authors, please send them to Dawn.

The Wine, Cheese & Art event on November 13<sup>th</sup> will be virtual this year. There will be a virtual tour of the art at Gettysburg College.

Laura and Dawn shared an invitation from Fourcorners Comics in Gettysburg. They presented a check to ACLS for \$1,831.61!

**Gettysburg Building Project Committee:** Report and RFD Schedule in packet. Mary Sue related that building behind the Sterner building and partnering with GARA seems to be a good idea with the public.

October 1<sup>st</sup> is the next building meeting.

**Executive Director's Report:** Report in packet.

OCL is looking to free up the first 5/12 of the budget. Expect the same flat rate this year for the first 5 months of 2021.

Waiver requests for not meeting state standards in 2020 must be submitted, but there will be a blanket approval.

**Board resolution to apply for waivers of state standards:** Ray motioned and Karen seconded the motion. Laura explained the need for the waivers and why. All were in favor and the motion carried.

**Friends of the Library Update:** Online membership drive on schedule to commence once a change to the by-laws is approved at the November 10<sup>th</sup> meeting; actively recruiting book sorters and book store volunteers; and “soft opening” of bookstore slated for beginning of October.

To honor Cathy and Jim Gardner for their years of leadership of the Friends group, you are welcome to contribute to the newly formed endowment called ACLS Friends Board Member Recognition Named Endowment, if you wish.

The Friends are doing a fundraiser at Perkins Restaurant on Tuesday, October 13<sup>th</sup> where they will donate 15% of your total bill to the library. You must present the coupon for them to donate. The coupon can be used for dine in or take out.

**Jean Barnett Trone Memorial Library:** No report in board packet.

**New Business:**

- a. Motion from Executive Committee: **Revise the ACLS Board of Trustees Manual (Section 5.4 – Monitoring and Evaluating the Executive Director’s Performance) to reflect the process for the annual performance evaluation of the executive director.**

Rita seconded the motion brought forward from the Executive Committee. All agreed and the motion carried.

**Discussion Point/Public Comment Period:** No discussion. No public comments.

Dorothy called for adjournment of the meeting. Ray motioned and Rita seconded. Meeting adjourned at 8:11 pm.

Recorded by:  
Wanda Reigle

The next Board Meeting will be Thursday, October 22, 2020, Location TBD - 7pm