

Adams County Library System  
Board of Trustees  
Meeting minutes of May 25, 2017  
Adams County Library @ Carroll Valley

Board members present: Bob Shuey, President; Tony TenBarge, Vice-President; John Kiehl, Treasurer; Jeremy Garskof, Dorothy Puhl, Annie Letendre

Associate Trustees: Genevieve Felty, Brenda Reyes-Lual

Also present: Karla Trout, Beth Cool, Marge Keller, Josie Pelc, Jim Gardner

Excused: Karen Arthur, Mary Sue Cline, Don Marritz, Ray Schwartz, Laura Goss & Marcia Wilson

**Call to order**

President Bob Shuey called the meeting to order at 7 pm.

The Board took a tour of the new library at Carroll Valley housed in the Carroll Valley Borough Building. It appeared all were very pleased with the new library and furnishings.

Prior to the first agenda item, Bob Shuey officially appointed Tony TenBarge and Dorothy Puhl both to their first three-year term to expire in 2020. John motioned to accept the appointments and Tony seconded. All said "aye." There were no dissenting votes. Motion carried.

**Consent Agenda:** Before asking for a motion to accept the Consent Agenda Items, Bob Shuey mentioned Marcia Wilson requested (via email) a correction be made to the Board Meeting Minutes of 3/27/17, as per her quote in the email. Bob pulled the minutes from that date. Please see Marcia's wording:

"Marcia Wilson had no report, as there were no reportable activities of the Littlestown Friends during the month. She inquired as to the role of presidents of Friends groups on the Board, since they have no voice nor vote, but are required to be excused if they do not attend. She commented that she has served on many boards and was not familiar with being required to attend when she was not considered a member of the Board or did not have a specific role with the Board.

She noted that it would be possible to submit a report for inclusion in the Board Packet for others to receive information and that she could keep up on ACLS and other branch activities through the Board Packet instead of being required to attend all meetings of the Board.

Ray offered that Friends presidents are probably not required to attend, but it's appreciated that she shares what's going on with the Littlestown Friends, and by her attendance perhaps she can learn from others about what is going on in the library system." Please note the email will be associated with the meeting minutes from 3/27/17.

Bob asked for a motion to approve the remaining Consent Agenda Items. A motion was made by John, and seconded by Dorothy. All were in favor. Consent Agenda accepted.

Tony welcomed all Friends organizations to come to the Board Meetings to share what they are doing to further the library to which they are Friends. By the Friends sharing their information, the Board learns more about what is going on, and other Friends organizations learn from one another. The Board appreciates all the Friends groups and welcomes them to the Board Meetings.

**Friends of the Library:** Jim was pleased to announce the FOL made \$720 selling books at the Gettysburg Antique Show last Saturday. He also reminded everyone that they are about 1 ½ weeks away from their Summer Book Sale.

**Friends of the Littlestown Library:** Marcia Wilson was excused and said she will have two reports for the next Board meeting.

**Harbaugh~Thomas Library:** Marge & Josie were present and the Harbaugh~Thomas report is included. Marge said there is nothing else to add.

**Trone Memorial Library:** Richard reported on many initiatives including their Silent Auction Dinner which they hosted Friday, April 21<sup>st</sup>. New this year was a Treasure Chest and 50/50. They hosted Linda Clark, a Civil War Author.

Sherry Feeser is conducting a "Reaching Home" literacy program at the Adams County Correctional Facility, and was awarded the Education Advocacy Award – N2Y2R Program from the United Way of Adams County. Good job, Sherry!

Richard reminded all of the Anniversary Celebration at the library on Sunday, July 16<sup>th</sup> from 2 to 4 pm. They will have a Donor Tree, Endowments and live entertainment and caterer. All are welcome and encouraged to attend.

He said they will be having a "Burn The Mortgage" Fundraising Campaign with new pledge cards, matching gift funds, education improvement tax credits, and the legacy society.

There are two Eagle Scout Projects which include outdoor seating near the front entrance, and a bench with a sculpture on the Locust Street sidewalk.

**Financial Report:** Beth gave the Financial Report. She reported we should have the Audit Review at the June meeting.

**Old Business: Fairfield Lease** – It appears the landlord of the building which housed the Fairfield Library is not advertising their rental opportunity in the paper. They do have rental signs in the windows of the building. Beth sent Attorney Thrasher a request to send a letter to the landlord regarding advertising of the vacant rental space, as well as terminating the utilities.

**New Business: Committee Members** – Bob remarked the committee assignments will remain the same. New Associate Trustee, Brenda Reyes-Lua will be on the P&D Committee.

**Executive/Finance & AD/OP Meetings:** The Executive/Finance Committee Meetings will be held the 3<sup>rd</sup> Thursday of the month from 9 to 10 am, and AD/OP Committee Meetings will follow from 10 to 11 am. Note: the Executive/Finance Meetings were previously held the 2<sup>nd</sup> Wednesday of the month, and AD/OP was held the 2<sup>nd</sup> Thursday of the month at 9 am.

**By-Laws Review:** Bob said the By-Laws will be turned over to the AD/OP Committee for any changes to be made.

**Genevieve Felty – Laura Lippman Ticket Process:** Genevieve said that due to the low turnout today, any questions regarding this should be directed to the library. She will give instructions at the next meeting.

**Harwood Institute:** While Karla attended a District Library Center/Federated Library System meeting, she was offered a peek at an upcoming opportunity for 20 libraries across the Commonwealth to join in the Turning Outward Initiative from the Harwood Institute for Public Innovation. The competitive process will open this summer to join the Harwood Institute Public Innovators Lab, which will run from October 2017 through September 2019 and help libraries understand and implement the Turned Outward approach-where the community is the reference point for decisions regarding library services and priorities; generates strategies and actions to make libraries more significant in the life of the community, and seeks to address local financial concerns; forges partnerships and relationships that make community a common enterprise; and instills a more vibrant, outward-looking culture. The participation by libraries in the program will be paid for by LSTA funds, which will include the training fees, travel, hotel and food expenses. Staff and board members would be able to attend. Karla said this would be a wonderful opportunity for our library system.

Before adjourning, Bob mentioned the upcoming Dates to Remember.

Bob Shuey asked for a motion to adjourn. John motioned, and Tony seconded. The meeting was adjourned at 7:50 pm.

Respectfully submitted,  
Wanda Reigle