

Adams County Library System
Board of Trustees
Meeting minutes of March 24, 2016

Board members present: Don Marritz, Bob Shuey, John Kiehl, Bob Holmes, Sandra Abnett, Karen Arthur, Ray Schwartz, Tony TenBarge

Also present: Laura Goss, Beth Cool, Dawn Smith, Jim Gardner, Marge Keller & Josie Pelc

New Oxford Library Manager: Wilma Krepps

Excused: Ron Jones, Marcia Wilson

Call to order

Vice-President Don Marritz called the meeting to order at 7 pm. Introductions were made to Wilma.

Consent Agenda: J. Kiehl expressed an exception to the Assistant Director's Report. He believes it should have been titled the Interim Executive Director's Report. All other Consent agenda items approved as presented. Bob Shuey motioned for the acceptance of the above change, and approval of the remaining Consent Agenda items. Karen Arthur seconded the motion. All were in favor. Motion carried.

Wilma Krepps presented a 15 minute talk about the New Oxford Library, its vitality and the many programs being presented and used and enjoyed by the public. The library is located in the borough building, which affords a wonderful opportunity for the library to successfully partner with the borough and the citizens of New Oxford. They average about 90 patrons a day, and roughly 2,300 patrons each month!

Friends of the Library – Jim discussed the contents of his report. Report submitted.

Friends of Littlestown Library – Marcia Wilson excused. No report received.

Harbaugh~Thomas Library – Marge Keller reported on the many activities at Harbaugh~Thomas. The recent news for the library is they have transitioned to all LED lighting! Report submitted.

East Berlin Library – Sandy Abnett reported on events and happenings at East Berlin. Report submitted.

Financial Report: Beth explained the Financial Report. She noted the recent audit will be a bit more expensive due to the extra hours involved for the auditor's review of the library's financial assets and practices.

Old Business: Executive Director Search: Bob Holmes, Chairman of the Search Committee reported they received 13 resumes. The committee met twice and evaluated the resumes. The committee narrowed the search down to 4 candidates. There were 4 phone interviews.

From those 4 phone interviews, the search was again narrowed to 2 candidates. The candidates have been invited to the library where they will present themselves, their vision and ideas to the Board and key library personnel. The first candidate visit will be the afternoon of April 12th and all day April 13th. The second candidate visit will be the afternoon of April 14th and all day April 15th.

Tony motioned that the Board should authorize the Search Committee to make a monetary offer to the candidates appropriate to the job announcement and proceed. This will be dependent upon the candidates experience and years. Bob Shuey seconded the motion. All were in favor. Motion passed.

Third Floor Renovations: Laura discussed the renovations taking place on the third floor as Materials Handling will be located in Technical Services. She discussed the mini construction of the Administration Office.

Bob Shuey motioned for Karen Arthur, Ray Schwartz & Don Marritz to be the **Nominating Committee** for nominations for Trustees. Tony TenBarge seconded the motion. All were in favor. Motion carried.

Capital Campaign: Dawn discussed her vision of preliminary plans for a Capital Campaign. She reiterated again that we are in the very beginning stage of planning.

John Kiehl shared his concern about if the Board completed authorization to proceed with the Capital Campaign. He shared further concerns regarding the scope of the Gettysburg facility project in relation to a larger long-term project. After much discussion, Don Marritz motioned that the Board authorizes the System to plan to proceed with a fundraising plan for the Capital Campaign. Tony seconded and all were in favor. Motion carried.

Dawn is accepting donations toward a Named Endowment in honor of Ron Jones, who will be stepping down from the Presidency of the Board in April.

The meeting was adjourned at 8:50 pm.

Respectfully submitted,
Wanda Reigle