

Adams County Library System  
Board of Trustees Meeting  
February 27, 2020  
Gettysburg Library

Board members present: Dorothy Puhl, President; Jeremy Garskof, Vice-President; Karen Arthur, Secretary; John Kiehl, Treasurer; Mary Sue Cline, Genevieve Felty, Ray Schwartz, Rita Rice, Don Marritz, Heidi Gillis

Also present: Dawn Smith, Jeff Cann, Jim Gardner, Sharon Lentzner, Dave Lentzner, Marge Keller, Josie Pelc, Angie Piraino

Excused: Laura Goss, Brandt Ensor

**Call to order:**

President Dorothy Puhl called the meeting to order at 7:00 pm.

**Approval of Board Minutes: 1.23.2020** – Dorothy asked for approval of the board minutes. Karen motioned to approve, and Rita seconded the motion. All were in favor, and the minutes were approved.

**AD/OP:** No meeting in February.

**Board Membership and Nominating Committee:** Next meeting is March 10, 2020.

**Executive Committee Report:** the February report is included in the board packet.

**Finance Committee:** John reported that Mark Bernier, Wealth Management Officer, ACNB Trust & Investment Services, presented investment performance reports for three ACLS-held funds. Jeff presented and discussed the Balance sheet and P&L statement for January, 2020. He also reported on quotes to increase limits on the System's umbrella liability insurance and D&O coverage from \$1 million to \$2 million. The committee decided to increase the umbrella coverage to \$2 million at an annual premium increase of \$473.00. The board will continue to study the D & O coverage and make a decision at a later time.

Rita suggested that anything needed by the board (such as this additional dollar increase for additional coverage) be noted and included in next year's budget.

Jeff reported that new to ACLS, patrons can now pay fines online!

**Planning & Development:** No meeting in February. Genevieve did distribute National Library Week information so the board could share the information with their contacts.

**Executive Director's Report:** Laura was excused from this meeting as she was attending a library conference in Nashville, Tennessee. Her report is included in the packet.

**Friends of the Library:** Report in board packet.

**Friends of the Littlestown Library:** Report in board packet. Sharon expressed excitement for their Touch-a-Truck event on April 18, 2020 from 10 until 2 at the school. She said that is one of their biggest events and is well attended. Last year 600 children attended!

**Friends of the New Oxford Library:** Report in board packet. Angie said they are seeking volunteers now to help set up for the booksale on July 28<sup>th</sup>. She is ready to sign a contract with Rita's Italian Ice, and she is working on firming up particulars with a food truck.

**Harbaugh~Thomas Library:** Report in board packet. Marge commented that they are pleased with the success of the Teen Area.

**Jean Barnett Trone Memorial Library:** Bill Goldberg was there in Richard's absence. Bill reported the lower level at JBT is almost completed. There will be an Open House for the lower level March 20, 2020 from 1 to 3 pm.

**Old Business: East Berlin Conversion to Branch Library** – Bill presented a board resolution signed by Richard Gawthrop and Jacqueline King that JBT will continue to explore conversion. Bill said they would like to move forward with a MOU from ACLS and will take it from there, but probably would not sign until the end of 2020. They would like for their new director to be able to implement some of her ideas, including her fundraising ideas and board development. Bill said some of the board probably wants to move forward, while some don't want to move forward. Bill said that maybe talks should stop now and resume next year. John noted that the conversion can't happen on 12.31.2020 if they wait to start the discussion. Heidi asked how this would affect the fundraising for the Gettysburg Library building and Genevieve said she was concerned about the amount of fundraising needed. Dorothy remarked that Dawn wouldn't have to do the capital campaign alone because the board would hire a professional. The next step is for the ACLS Committees to put notes on paper (for the requested MOU) and have legal counsel review it. Dorothy commented that if the consolidation does not happen, the agreement between ACLS and JBT will be renegotiated.

**New Business: Gettysburg Library Project:**

- Information from the Building Study Meetings should be available from Rich Bowra in a week or two.
- Dorothy met with Steve Neibler and several others to learn that GARA is extremely excited about the possibility of building a library on their property.
- The Executive Committee needs to sit down with the county commissioners to discuss the results of the building study.

Dorothy called for adjournment of the meeting. Jeremy motioned, and Mary Sue seconded. Meeting adjourned at 8:15 pm.

Recorded by:  
Wanda Reigle

The next Board Meeting will be Thursday, March 26, 2020 @ Littlestown Library @ 7pm.