

Adams County Library System
Board of Trustees
Meeting minutes of February 23, 2017

Board members present: Bob Shuey, President; Ray Schwartz, Treasurer; John Kiehl, Secretary; Karen Arthur, Tony TenBarge, Dorothy Puhl

Associate Trustees: Annie Letendre, Mary Sue Cline, Genevieve Felty

Also present: Karla Trout, Executive Director; Laura Goss, Assistant Director; Beth Cool, Financial Administrator; Marge Keller & Josie Pelc, Harbaugh~Thomas Foundation; Jim Gardner, President of Friends of the Library; Marcia Wilson, President of the Friends of the Littlestown Library; Bill Goldberg (in Richard Gawthrop's stead) from Jean Barnett Trone Memorial Library of East Berlin

Excused: Don Marritz, Jeremy Garskof & Richard Gawthrop

Call to order

President Bob Shuey called the meeting to order at 7 pm.

Consent Agenda: Two corrections duly noted and corrected to the Board Minutes of 1/26/17: It was erroneously noted Don Marritz would chair the newly formed Youth Advisory Committee. This committee will be chaired by Genevieve Felty.

Ray Schwartz reminded that the Budget Resolution approved by the Board should be attached to the minutes of 1/26/17.

Karen motioned to accept remainder of Consent Agenda with Tony seconding. All were in favor. Motion carried.

Karla gave kudos to Dawn for bringing in \$24,000 in pledges and gifts thus far for the Carroll Valley project. Ribbon cutting will be February 28, 2017. Building will be open for business March 1, 2017.

Friends of the Library: Jim said that to promote the Book Sale it was suggested having bookmarks printed rather than having handouts and posters. The Friends are looking for people willing to fill their At-Large positions on the Board. The Friends Board approved unanimously to give the library \$1,000 to establish an endowment for Ginny Ciliotta, who retired recently as treasurer. She has ten years combined service on the Friends Board and as an Associate member of the Board.

Friends of the Littlestown Library: Marcia said February has been an uneventful month for Littlestown Friends except for another successful soup sale. Preparations are underway for the annual book sale at the end of April. Littlestown Friends are attending meetings for the Third Annual Littlestown Wine Festival in May. Attending organizations share in the profits.

Harbaugh~Thomas Library: In addition to the report for January submitted by Barbara Buckley for Harbaugh~Thomas Library, Marge was excited to announce a Cinema on Saturday complete with a snack.

Jean Barnett Trone Memorial Library: Bill Goldberg reported in Richard Gawthrop's absence. He reported that both conference rooms were booked with about 60 people. That many people made parking a bit difficult. He also reported the alleyway behind the library will be repaved soon and will present problems for library operations and parking while the work is being done.

Financial Report: The January report was presented by Beth Cool.

Old Business: Carroll Valley Lease / Fairfield Lease / Carroll Valley Library: Karla reported the Carroll Valley Lease is now in Attorney Thrasher's hands to review the edits suggested by the Borough of Carroll Valley. As for the Fairfield Lease, the Library will be responsible for paying \$1,000 monthly rental payments till the expiration of the lease in December 2018, unless a new tenant leases the space before then. We are in the process of moving into the new Carroll Valley Library. Opening day is Wednesday, March 1, 2017.

New Business: Committee meetings will be going back to their regular schedule. Executive/Finance will be the 2nd Wednesday of the month; AD/OP will be the 2nd Thursday of the month (with AD HOC following); and P&D will be the 3rd Monday of the month. All meetings will begin at 9 am.

Karen motioned to adjourn and Tony seconded. All were in favor. Meeting adjourned at 7:30 pm.

Respectfully submitted,
Wanda Reigle