

Adams County Library System
Board of Trustees
Meeting minutes of December 7, 2017
Gettysburg Library

Board members present: Bob Shuey, President; Tony TenBarge, Vice-President; Karen Arthur, Secretary; John Kiehl, Treasurer; Dorothy Puhl, Jeremy Garskof, Mary Sue Cline, Richard Gawthrop (East Berlin)
Associate Trustees: Genevieve Felty, Ray Schwartz, Don Marritz
Also present: Karla Trout, Beth Cool, Marge Keller, Josie Pelc, Jim Gardner, Marcia Wilson
Excused: Annie Letendre, Brenda Reyes-Lua

Call to order

President Bob Shuey called the meeting to order at 7 pm.

President Shuey called for an Executive Session to discuss a personnel matter. All non-board members left the room.

Consent Agenda Items: Karen motioned to accept the Consent Agenda Items, and Jeremy seconded the motion. All were in agreement and the motion carried. The Consent Agenda Items are approved.

Friends of the Library: Jim reported that the Friends Annual Meeting was held at Harbaugh~Thomas and was successful. The Friends will be attending the Book Fair at the high school.

Jim said there has been a committee formed to discuss fundraising options. The Friends will sponsor a new fundraiser being a dinner with a speaker. Jim said they have received many boxes of books from the McPherson House and some of them are first editions, are quite old and are out of print. Jim has a committee looking into selling books on Amazon and other avenues. The committee is to report their findings in January, 2018.

Friends of the Littlestown Library: Marcia Wilson present and report was given to the recording secretary and will be associated with the board packet. She reported that October's semi-annual soup sale generated profits of \$2,197 with 420 quarts of soup being sold.

Election of officers for the 2017-2019 term was held at the Annual Meeting on November 1st, with three officers continuing in their offices and one new officer. Marcia Wilson remains as president, Bonnie Simon remains as vice president, and Peggy Hilker remains as treasurer. A new member, Caitlin Faas will serve as secretary.

At the December 6th meeting, Friends voted to donate \$1,000 to ACLS for the purchase of a television, mounting stand and a stick computer for the front desk area of Littlestown Library, with any leftover funds to be used toward the purchase of needed technology for an iPad card catalog at Littlestown.

Harbaugh~Thomas Library: Marge Keller present and report attached. Marge wished everyone Happy Holidays.

Trone Memorial Library: Richard reported they raised \$24,473 at the Giving Spree. They are installing five pieces of artwork in the Children's Section of the library. They are raising \$100,000 to match with a Warehime Grant.

As a fundraiser, they are having Paint Nite on January 13th. They are hosting CPR Training in March, 2018. Bill Goldberg is the VP of the board, and Sandy Abnett is coming back on the board.

Financial Report: Beth gave the Financial Report. She added that ACLS raised \$38,000 in the Giving Spree, and thanked the Friends of the Library for their donation and support. She reported they established Lines of Credit at both ACNB and PNC. She made a draw of \$50,000 from ACNB.

Old Business: None

New Business: 2018 Budget – John presented the budget and suggested the Board review the financial statements quarterly rather than monthly. John then explained the line items and their explanations, and thanked Beth for the detailed explanations.

The additional \$10,000 of support was budgeted for East Berlin and Karla is finalizing the system agreement. The Executive Committee recommends the approval of the 2018 budget. The total Board was in agreement and the budget was approved.

Bob adjourned the meeting at 7:45 pm.

Next Board Meeting will be Thursday, January 25, 2018 at the Gettysburg Library.

Respectfully submitted,
Wanda Reigle