

Adams County Library System  
Board of Trustees Organizational Meeting  
Thursday, April 27, 2023  
Harbaugh~Thomas Library

Board members present: Dorothy Puhl, President; Heidi Gillis, Vice-President; Kara Boehne-Miele, Secretary; Rita Rice, Treasurer; Genevieve Felty, Ray Schwartz, Mary Sue Cline, Rukhsana Rahman, Anna-Mae Kobbe

Associate Trustees: Sheila Fleischer, Julie Ramsey, Sue Whaley, Rob Williams, Jessica Boyer, Bettie Bertram

Trustee Emeriti: Karen Arthur

Also present: Laura Goss, Executive Director; Brandt Ensor, Assistant Executive Director; Jeff Cann, Finance Director; Erica Duffy, Development Director

Marge Keller and Josie Pelc, Harbaugh~Thomas Foundation and Cathy Dischner, Friends of the ACLS

Excused: John Kiehl

**Call to order:** Dorothy called the meeting to order at 7:00 pm. Dorothy then turned the meeting over to Karen Arthur for elections. Karen made a motion to elect Sheila Fleischer and Julie Ramsey to their first three-year term, and Rita Rice to her second three-year term. Genevieve seconded the motion. A vote was taken and it was unanimous. The motion so moved.

Kara Boehne-Miele made a motion to elect Trustees Emeriti Karen Arthur to her second one-year term; John Kiehl to his third one-year term; Dorothy Puhl to her first one-year term and Mary Sue Cline to her first one-year term. Rita seconded the motion. A vote was taken and it was unanimous. The motion so moved.

The election of officers for 2023-2024 was by paper ballot. The ballots were distributed to the trustees to cast their vote for Heidi Gillis for President or writing in another candidate, Sheila Fleischer for Vice-President or writing in another candidate, Kara Boehne-Miele for Secretary or writing in another candidate and Rita Rice for Treasurer or writing in another candidate.

Genevieve Felty witnessed the recorder of the meeting counting the ballots and it was unanimous. Heidi is President, Sheila is Vice-President, Kara is Secretary and Rita is Treasurer.

Heidi continued the board meeting at 7:10 pm.

Heidi commented that \$4,000 was donated to the Board Member Fund for Dorothy and Mary Sue.

**Approval of Board Minutes – 3.23.23** – Kara motioned to approve, and Genevieve seconded. All agreed and the minutes were approved.

**Executive Committee:** Report in packet. **Strategic Planning:** Heidi said the committee worked with the Gottfried's to assign responsibility for completing the goals established during the March 18th planning meeting, along with a timeline for completing the tasks.

**Administration/Operations Committee:** Report in packet. **East Berlin:** Mary Sue shared that the water situation is getting better. We are awaiting a quote from Frontrunners for downspouts.

**Gettysburg:** High Street caulking has begun. **Boiler:** Ray looked at the boiler and feels it is time to replace it. We will receive a few more quotes for replacement of the boiler.

**Planning and Development Committee:** Report in packet. Genevieve announced that Art, Wine & Cheese will be held September 12th from 5 to 7 pm.

Genevieve was pleased with the Library Giving Day and Gettysburg Eddie's totals. National Library Give Day \$8,132 was donated for nonfiction collection. We received \$550 from Gettysburg Eddie's Community Partner Day and an additional \$200 from them. We were the first non-profit to benefit from their new community outreach.

**Board Membership and Nominating Committee:** Report in packet. Kara reported that the committee discussed some possibilities for online file sharing capabilities, including Google Drive. She will keep everyone updated on this initiative.

**Finance Committee:** Report in packet. Rita thanked Karen Arthur for her help to the committee and service to the board and congratulated her on her upcoming retirement from ACNB Bank at the end of May.

Jeff reviewed the Balance Sheet and Profit & Loss Report. He also shared that SummerQuest is fully funded by Rutters!

**Gettysburg Building Project Committee:** Mary Sue said we are awaiting signatures. The team is assembled for the Steering Committee. We have everything covered that is in our control.

**Executive Director's Report** – Report in packet. Laura reported the Living Library is a huge success. People have expressed they want this again next year and some are wanting to be a book.

**Friends Groups Reports:** Harbaugh~Thomas: Josie apologized for the warm temperature of the meeting room. Their boiler is not working well but the call is in and help is on the way!

Gettysburg: Cathy said the presentation plaque for David Redding is tomorrow 4/28. The Spring Fever Garage Book Sale is Saturday, 4/29.

New Oxford: Angie reported that New Oxford Friends has a fundraiser today at Perkins. She said there are more fundraising opportunities coming up in the coming months.

**Old Business:** National Library Week branch visits. Ray offered that he enjoyed his visit to the Gettysburg Branch and talking with the staff. The board was demonstrating commitment to the building project.

**New Business:** Committee assignments. Heidi said this will be discussed at next month's meeting.

**Strategic Plan Review:** Please see Executive Committee notes.

**Mission Moment:** Ray shared that Patti (his wife) met a woman at the YWCA who is from the Midwest and was fleeing a domestic situation. Patti discovered the woman was coming to the library to use WiFi. Patti helped the woman get temporary accommodations in Chambersburg.

Laura shared her Mission Moment: She received an email from a patron who uses both the Gettysburg and Littlestown branches every day. The patron wanted to commend the staff at these two locations for their professional and friendly help. The patron noted that professional and friendly help is a rarity these days.

**Public Comment Period:** No public comments. No discussion.

**Adjournment:** Heidi asked for a motion to adjourn. Rita motioned, and Genevieve seconded. All were in favor and the meeting was adjourned at 7:45 pm.

Recorded by:  
Wanda Reigle

The next Board Meeting will be May 25, 2023 at 7 pm at the Gettysburg Library.