

Adams County Library System  
Board of Trustees Meeting  
Third Floor Meeting Room – ACLS Headquarters  
January 27, 2022

Board members present: Dorothy Puhl, President; Heidi Gillis, Vice-President; Karen Arthur, Secretary; Rita Rice, Treasurer; Kara Boehne-Miele, Mary Sue Cline, Genevieve Felty, John Kiehl, Rukhsana Rahman, Ray Schwartz

Associate Trustee: Anna-Mae Kobbe

Also present: Brandt Ensor, Jeff Cann, Laura Goss

**Call to order:**

President Dorothy Puhl called the meeting to order at 7:00 pm.

**Approval of Board Minutes: December 2, 2021** Dorothy asked for approval of the board minutes. Karen motioned to approve, and Genevieve seconded the motion. All were in favor, and the minutes were approved.

**Executive Committee Report:** Report in packet.

**AD/OP:** Thanks to all involved in selling the art at auction. Items sold for \$20,000 at Pook & Pook. One more piece will be sold in February.

Met with CS Davidson engineer who estimates cost of remediation to be \$50K – \$60K. Davidson will submit a quote for engineering services. (Move sump pit, new gutters/downspouts...)

According to CS Davidson the storm water plan was designed incorrectly (opinion).

Cost for design to be discussed at next Ad/Op

**Board Membership and Nominating Committee:** Report in packet. There are two names to be discussed at next meeting.

Anna-Mae Kobbe introduced herself.

**Finance Committee:** Report in packet. Jeff briefly discussed the Balance Sheet and P&L statement for December and 2021. Jeff reported that \$288K is in the bank at the end of 2021.

State funding expected on February 4, 2022. Received notice of approval for \$46k in American Rescue Plan funds, federal money (IMLS) funneled through the Office of Commonwealth Libraries.

Thrifty year – underran personnel budget by 10%, retirement by 20% (due to high turnover)

Resolution to give Jeff Cann full authority to deal with claim to receive funds from Margaret Weikel IRA was passed unanimously

Motion to open a money market fund for capital campaign. Discussion included why open a separate account. A separate account makes it cleaner and easier to allocate.

Motion to create a separate account by Rita, seconded by Mary Sue.

**Planning & Development:** No meeting in January.

**Gettysburg Building Project Committee:**

Met with David Kushner who will come to the March 2022 board meeting to educate the members and admin staff on capital campaigns. The meeting will be held in Gettysburg beginning at 5:30pm.

**Executive Director's Report:** Report in packet.

**Friends**

Sharon Graff reported that the winter newsletter had been cancelled due to Wanda's absence. There are 19 pallets of books in storage - estimated at about \$1000 per pallet based on last year's sale. Planning donations only sales at Farmers Market and Antique Markets. Starting a campaign for more board members and volunteers.

**Old Business:**

Email motion to approve year end bonuses for staff was ratified by Board. Moved by Ray, seconded by Mary Sue.

**Mission Moment:** Genevieve's 5 year old son read Iggy Peck Architect and Rosie Revere, Engineer and is now busy building!

Laura saw members of the first grade book club rushing into the library for the program. Also saw one member reading the next month's book as he walked out to go home!

**Public Comment Period:** No discussion. No public comments.

**Executive Session** for real estate matters

**Reconvened:**

Motion approved for Building Committee to start negotiations with Lutheran Seminary to buy property for building a new main library building.

Dorothy asked for a motion to adjourn. Rita moved, Genevieve seconded.

Recorded by:

Laura Goss

The next Board Meeting will be Thursday, February 24, 2022 at the Gettysburg Library - 7pm.